

CLERK'S OFFICE

**APPROVED**

Date: 11-9-10

Submitted by: Chairman of the Assembly at  
the Request of the Mayor

Prepared by: Public Works  
For Reading: November 9, 2010

**ANCHORAGE, ALASKA  
AR No. 2010-326**

1 **A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING FIFTEEN**  
2 **THOUSAND DOLLARS (\$15,000) FROM THE SECTION 6/CAMPBELL AIRSTRIP**  
3 **LIMITED ROAD SERVICE AREA (LRSA) FUND BALANCE (FUND 112) TO THE**  
4 **SECTION 6/CAMPBELL AIRSTRIP LRSA BP2010 OPERATING BUDGET (FUND 112),**  
5 **PUBLIC WORKS DEPARTMENT, ADMINISTRATION DIVISION FOR ANNUAL ROAD**  
6 **MAINTENANCE SERVICES.**

7  
8  
9 **WHEREAS**, the Public Works Department, Administration Division is authorized to  
10 administer Section 6/Campbell Airstrip LRSA funds appropriated by the Anchorage  
11 Municipal Assembly; and

12  
13 **WHEREAS**, Fifteen Thousand Dollars (\$15,000) of undesignated fund balance is available  
14 in Section 6/Campbell Airstrip LRSA Fund Balance (Fund 112); and


15  
16 **WHEREAS**, said funding is needed by the Section 6/Campbell Airstrip LRSA for annual  
17 road maintenance services; now, therefore,

18  
19  
20 **THE ANCHORAGE ASSEMBLY RESOLVES:**

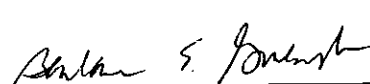
21  
22 **Section 1.** The sum of Fifteen Thousand Dollars (\$15,000) is hereby appropriated from  
23 the Section 6/Campbell Airstrip LRSA Fund Balance (Fund 112) to the Section 6/Campbell  
24 Airstrip LRSA BP2010 Operating Budget (Fund 112), Public Works Department,  
25 Administration Division.

26  
27 **Section 2.** This resolution shall take effect immediately upon passage and approval by  
28 the Anchorage Municipal Assembly.

29  
30  
31 PASSED AND APPROVED by the Anchorage Assembly this 9<sup>th</sup> day of  
32 November, 2010.

33  
34  
35  
36  
37   
38 \_\_\_\_\_  
39 Chair of the Assembly

40 ATTEST:

41  
42   
43 \_\_\_\_\_  
44 Municipal Clerk

45  
46  
47  
48 **Departmental Appropriation:**  
49 Public Works Department: \$15,000 (Fund Balance)

# MUNICIPALITY OF ANCHORAGE ASSEMBLY MEMORANDUM

No. AM 585-2010

Meeting Date: November 9, 2010

1 FROM: MAYOR

2  
3 SUBJECT: A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE  
4 APPROPRIATING FIFTEEN THOUSAND DOLLARS (\$15,000) FROM  
5 THE SECTION 6/CAMPBELL AIRSTRIP LIMITED ROAD SERVICE  
6 AREA (LRSA) FUND BALANCE (FUND 112) TO THE SECTION  
7 6/CAMPBELL AIRSTRIP LRSA BP2010 OPERATING BUDGET (FUND  
8 112), PUBLIC WORKS DEPARTMENT, ADMINISTRATION DIVISION,  
9 FOR ANNUAL ROAD MAINTENANCE SERVICES.  
10

11 The attached Resolution appropriates \$15,000 from the Section 6/Campbell Airstrip LRSA  
12 Fund Balance (Fund 112) to the Section 6/Campbell Airstrip LRSA BP2010 General  
13 Operating Budget (Fund 112), Public Works Department, Administration Division for annual  
14 road maintenance services. Various summer road and drainage repair projects encountered  
15 poor soil conditions that resulted in increased costs to complete. As a result, additional funds  
16 will be needed to supplement the BP2010 Operating Budget in order to provide adequate  
17 funding for annual road maintenance services for the remainder of the year.  
18

19 The proposed appropriation of undesignated fund balance is in conformance with the Section  
20 6/Campbell Airstrip LRSA Fund Balance Designation Policy (Exhibit A). After the  
21 appropriation, there will be sufficient fund balance set aside for bond rating purposes and  
22 emergency road work.  
23

24 The Section 6/Campbell Airstrip LRSA Board of Supervisors supports this resolution and  
25 recommends that the Assembly approve the appropriation.  
26

27 The accounting detail is as follows:  
28

## 29 REVENUE

30 Account Number	Account Name	Amount
31 112.0740	Fund Balance	<u>\$15,000</u>
	REVENUE TOTAL	\$15,000

## 34 EXPENDITURE

35 Account Number	Account Name	Amount
36 112.7441.3808.BP2010	Contractual Services Other	<u>\$15,000</u>
	EXPENDITURE TOTAL	\$15,000

38  
39  
40 THE ADMINISTRATION RECOMMENDS APPROVAL OF THE ATTACHED RESOLUTION  
41 APPROPRIATING FIFTEEN THOUSAND DOLLARS (\$15,000) FROM THE SECTION  
42 6/CAMPBELL AIRSTRIP LRSA FUND BALANCE (FUND 112) TO THE SECTION  
43 6/CAMPBELL AIRSTRIP LRSA BP2010 GENERAL OPERATING BUDGET (FUND 112),  
44  
45  
46

1 **PUBLIC WORKS DEPARTMENT, ADMINISTRATION DIVISION, FOR ANNUAL ROAD**  
2 **MAINTENANCE SERVICES.**

3  
4  
5 Prepared by: Maurice Robinson, Superintendent, Administration Division

6  
7 Approved by: Ron Thompson, P.E., Director  
8 Public Works Department

9  
10 Fund certification: Lucinda Mahoney, CFO  
11 112.0740 \$15,000  
12 (Section 6/ Campbell Airstrip LRSA Fund Balance)

13  
14 Concur: George J. Vakalis, Municipal Manager

15  
16 Respectfully submitted: Daniel A. Sullivan, Mayor

## EXHIBIT A

### SECTION 6/CAMPBELL AIRSTRIP LIMITED ROAD SERVICE AREA SERVICE AREAS OPERATING MANUAL

#### **XII. FUND BALANCE DESIGNATION POLICY**

- A. All service areas have an established fund balance designation policy, designating a percentage of prior year service area revenues set aside and held in the service area fund balance for specific uses.
- B. Fund balances are not intended to be held for construction projects for limited road service area road work because they have only limited road maintenance authority, but rural road service areas are authorized to do so because they have road construction authority.
- C. Fund balances are not intended to prevent a reduction of mill levies and may, consequently, be used to fund budgets and inherently reduce mill levies.
- D. Components of the policy,
  - 1. Municipal bond rating set aside, currently 8.25%:
    - a. this amount is financially determined as a percentage of revenues based on municipal bond rating requirements.
    - b. this amount must be maintained in the fund balance and cannot be used by the service area.
    - c. historically, these funds have not been used by the municipality.
  - 2. Emergency road work set aside, generally 20%:
    - a. this amount is used for inordinate snow and ice events, emergency road repairs and other unexpected road maintenance needs.
    - b. this amount is used for board and administration-determined needs that the service area budget is unable to fund.
    - c. historically, these funds have been used from time to time and are replenished over a period of a year or two.
  - 3. Road improvement work set aside (see section B. above regarding road work authority)
    - a. this amount is primarily used for summer projects that have long term road maintenance reduction aspects.
    - b. this amount is used for board and administration discretionary projects that will ensure safe, drivable and well maintained rural roads.
    - c. historically, these funds have been used on an annual or a few-year basis for planned long-term improvements/road maintenance reduction work and are replenished from time to time through prior year budget carry-over funds.

AM 385-2010

**Content ID:** 009477**Type:** AR\_FundsApprop - Funds Approp Resolution

**Title:** A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING FIFTEEN THOUSAND DOLLARS (\$15,000) FROM THE SECTION 6/CAMPBELL AIRSTRIP LIMITED ROAD SERVICE AREA (LRSA) FUND BALANCE (FUND 112) TO THE SECTION 6/CAMPBELL AIRSTRIP LRSA BP2010 OPERATING BUDGET (FUND 112), PUBLIC WORKS DEPARTMENT, ADMINISTRATION DIVISION FOR ANNUAL ROAD MAINTENANCE SERVICES

**Author:** williamstd**Initiating Dept:** Maint\_Op**Date Prepared:** 10/12/10 9:05 AM**Director Name:** Alan J. Czajkowski**Assembly Meeting Date:** 11/9/10

<b>Workflow Name</b>	<b>Action Date</b>	<b>Action</b>	<b>User</b>	<b>Security Group</b>	<b>Content ID</b>
Clerk_Admin_SubWorkflow	10/28/10 11:06 AM	Exit	Joy Maglaqui	Public	009477
MuniManager_SubWorkflow	10/28/10 11:06 AM	Approve	Joy Maglaqui	Public	009477
Finance_SubWorkflow	10/19/10 1:28 PM	Approve	Lucinda Mahoney	Public	009477
OMB_SubWorkflow	10/14/10 11:11 AM	Approve	Cheryl Frasca	Public	009477
Maint_Op_SubWorkflow	10/12/10 9:31 AM	Approve	Alan Czajkowski	Public	009477
FundsAppropWorkflow	10/12/10 9:26 AM	Checkin	Terese Williams	Public	009477